

# BJU Press Parent Portal Ordering Instructions

Dear Parent,

We are grateful that your school has chosen to use BJU Press Textbooks. A few years ago, we created the Parent Portal so that you could easily order the BJU Press textbooks required by your school.

(When you order through the Parent Portal you will receive a 10% discount off the retail price using the code PPP10, and free shipping, in addition to having the correct and most current textbooks every year for your children.)

The Parent Portal has been a great success, but with the launch of our new website this spring, the portal had to be recreated in a completely different environment. Because the new website is built differently, the process for schools creating lists and for parents ordering books is very different. So, if you have used the Parent Portal previously, be sure to take note of these new instructions.

## How to Order through the Parent Portal

**Overview:** You will click on links that lead to pre-filled carts. You can change quantities and delete anything you don't need (i.e., if you already have an item). You can click on another link for another student to add those items to your cart. On your first use of the portal, you will create a new account. When all lists for all students have been added, you can add the discount code and check out!

**Step 1:** Locate the list of links provided by your school below. Click on the one that applies to your student (if you have several students, choose the first one).

**Step 2:** Check/modify the cart. The link will open a prefilled cart for that particular grade or group of students. Since this is a prefilled cart, you don't need to add anything, but you may need to change quantities or delete an item that you already own.

- If your student is on a nonstandard path (for example, is ahead or behind their grade in a certain subject), check to see whether a customized link has been provided. If not, check to see which courses might need to be selected from a different grade.

**Step 3:** If you have additional students, click on each applicable link to add more items to your cart.





**Step 4:** Enter promo code **PPP10** to receive your 10% discount.

**BJU Press Parent Portal**

Welcome to the BJU Parent Portal!

Your cart should now contain products that you will need for your upcoming classes. Please review the contents and adjust if necessary. Afterwards you'll be able to checkout and we'll get your materials to you shortly.

If there is nothing in your cart below, please revisit the parent portal URL that was supplied to you.

Shipping			
	Science 5 Student Text, 4th ed. PPP10: Savings \$5.67 (10.01%)	1	<del>\$56.67</del> \$51.00
	Math 5 Worktext, 4th ed. PPP10: Savings \$3.97 (9.99%)	1	<del>\$39.72</del> \$35.75
	Reading 5 Student Text, 3rd ed. PPP10: Savings \$7.56 (10.01%)	1	<del>\$75.56</del> \$68.00
	Reading 5 Student Activities, 3rd ed. PPP10: Savings \$4.33	1	<del>\$43.33</del> \$39.00

Order summary	
Subtotal	\$193.75
Estimated Shipping	To be calculated
Estimated Tax	To be calculated
Total discounts	-\$21.53
<b>Total</b>	<b>\$193.75</b>

Promo code

Enter a promo code

Applied promo codes

PPP10 -\$21.53 [Remove](#)

**Step 5:** When you are prepared to check out for the first time, you will need to sign up for a new account. (Previous Parent Portal account users will need to create a new account on this new website.)

## Sign In

Email Address

Password

[Forgot your password?](#)

Don't have an account? [Sign up now](#)

**Step 6:** To log back into your account, go to <https://portal.bjupress.com/> If you have purchased VitalSource eTextbooks, you will be able to log into this portal to access and distribute those eTextbooks to your students.

(CONTINUE TO NEXT PAGE FOR LINKS TO CARTS.)

# PARENT PORTAL LINKS

## **Kindergarten-**

<https://portal.bjupress.com?cart=5637429134:1,5637429133:1,5637429138:1,5637430172:1&organization=76577467>

## **1st Grade-**

<https://portal.bjupress.com/?cart=5637429315:1,5637430396:1,5637429762:1,5637430761:1,5637430782:1,5637430175:1&organization=76577467>

## **2nd Grade-**

<https://portal.bjupress.com?cart=5637423945:1,5637429032:1,5637429572:1,5637430023:1,5637430021:1,5637424109:1,5637431180:1,5637429784:1,5637430758:1&organization=76577467>

## **3rd Grade-**

<https://portal.bjupress.com?cart=5637431174:1,5637424093:1,5637431175:1,5637429573:1,5637429218:1,5637430186:1,5637430184:1&organization=76577467>

## **4th Grade-**

<https://portal.bjupress.com?cart=5637430271:1,5637429119:1,5637429741:1,5637429649:1,5637430466:1,5637430464:1&organization=76577467>

## **5th Grade-**

<https://portal.bjupress.com?cart=5637429505:1,5637429504:1,5637429742:1,5637430764:1,5637429871:1,5637423936:1,5637430171:1&organization=76577467>

## **6th Grade-**

<https://portal.bjupress.com?cart=5637429981:1,5637423785:1,5637430388:1,5637423776:1,5637430168:1&organization=76577467>

**7th Grade-**

<https://portal.bjupress.com?cart=5637429957:1,5637430439:1,5637430160:1,5637430158:1,5637430356:1&organization=76577467>

**8th Grade-**

<https://portal.bjupress.com?cart=5637430676:1,5637430198:1,5637430200:1,5637430356:1,5637429304:1,5637429305:1&organization=76577467>

**9th Grade-**

<https://portal.bjupress.com?cart=5637429569:1,5637429668:1&organization=76577467>

**10th Grade-**

<https://portal.bjupress.com?cart=5637430995:1,5637429740:1,5637429472:1,5637429485:1,5637429668:1,5637429932:1,5637429934:1&organization=76577467>

**11th Grade-**

<https://portal.bjupress.com?cart=5637429243:1,5637429538:1,5637430995:1&organization=76577467>

**12th Grade-**

<https://portal.bjupress.com?cart=5637429243:1,5637429538:1,5637430995:1&organization=76577467>